



Rogers Fire Department Standard Operating Procedures

Policy Title:	Patient Care Reports		
Policy Number:	127	Volume:	Administration
Approved By:	Tom Jenkins	Last Reviewed:	April 2023
CFAI Reference:	5F.4	CAAS Reference:	201.03.01
Revision Summary:	Created – December 2009 Formatted – May 2012 Updated – Grammar April 2023		

PURPOSE

The purpose of this policy is to provide guidelines for the use of Patient Care Reports (PCR) for transmission of patient information to hospital facilities.

POLICY

Under Arkansas State Statute, ambulance services are required to provide written patient reports to hospitals. This documentation helps to ensure information is appropriately communicated to health care providers. Paramedics shall be responsible for completing a PCR form on each patient transported to a hospital. In accordance with ADH rules and regulations, a copy of the PCR shall be left at the receiving facility to ensure continuity of care. The original (white) copy of the PCR shall be attached to the other paperwork for the medical incident and delivered to fire department headquarters.