



DEPT. OF COMMUNITY DEVELOPMENT  
 PLANNING DIVISION  
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EMAIL completed form to  
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**HOME OCCUPATION PERMIT**

Sec. 14-736

Applicant: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Zoning: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Per Chapter 14, Article VI, Division 2 of Rogers City Code, permits may be granted in the following zones:

**A-1, R-E, R-SF, R-AH, R-DP, N-R, R-MHC, R-MF, COM, COR, NBT, and IA.**

Home occupations from or within a residence requires strict adherence to the following regulations:

- a. The home occupation must be clearly incidental and secondary to the primary residential use for the dwelling. The primary use of the building in which the home occupation is situated shall clearly be the dwelling used by the person as his/her private residence;
- b. The home occupation must not change the outside appearance of the dwelling;
- c. Exterior signage for a home occupation is prohibited;
- d. The home occupation must not generate traffic, parking, sewerage or water use in excess of what is normal or customary in a residential neighborhood;
- e. The home occupation shall not create a hazard to person or property, result in electrical interference, or become a nuisance in the neighborhood;
- f. No outside storage of any kind related to the home occupation shall be permitted;
- g. No person other than self or family members residing on the premises shall be employed or involved in any business activity related to the home occupation on the premises;
- h. No more than 25% of the gross floor area of the dwelling unit shall be used for the operation of the home occupation. No accessory buildings shall be issued in conjunction with a home occupation;
- i. Deliveries of materials to and from the premises in conjunction with the home occupation shall not require the use of vehicles other than parcel post or similar parcel services vehicles;
- j. Noise, vibration, smoke, odors, heat or glare as a result of a home occupation, which would exceed that which is normally produced by a single residence, shall not be permitted;
- k. The home occupation shall not utilize more than one private commercial vehicle limited to 1 ton capacity. The vehicle shall be capable of being parked or stored inside the garage and shall be required to be kept in said garage when not in use for the home occupation;
- l. Retail sales on the premises shall be secondary to the major operation of the home occupation;
- m. Home occupations shall maintain required licenses mandated by applicable local, state and /or federal laws;
- n. Persons intending to operate a home occupation should notify the Property Owners Association ("POA") or Homeowners Association ("HOA"), of their intent prior to beginning operations. The above regulations shall not be construed to supersede or negate any provisions contained in POA or HOA Regulations or any covenants thereof.

Do you own or lease the subject property? If leasing, you must provide a *notarized letter from the property owner* stating that they will allow your home occupation on their property.

- Own
- Lease

I have read and understand the above restrictions and agree to abide by them. I also understand that violation of any of the conditions listed herein could result in revocation of my Home Occupation approval and will place me in violation of the Rogers City Code and subject to the penalties provided in Rogers Code of Ordinances Sec. 1-5.

\_\_\_\_\_  
 Applicant Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Planning Staff Approval

\_\_\_\_\_  
 Date

