



Rogers Fire Department Standard Operating Procedures

Policy Title:	Aircraft Rescue and Firefighting Team Organization		
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Approved By:	Tom Jenkins	Last Updated:	January 2015
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PURPOSE

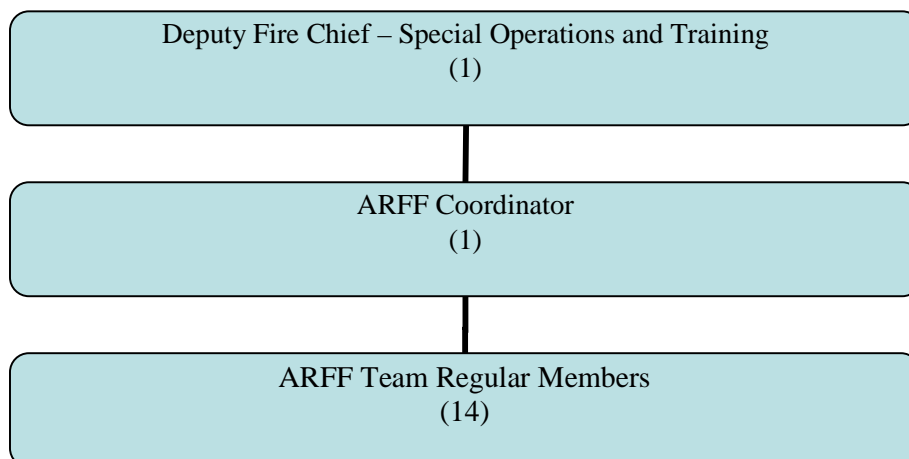
To provide policy on the Rogers Fire Department's Aircraft Rescue and Firefighting Team (ARFF) including its purpose, membership, and responsibilities.

POLICY

The ARFF team is comprised of regular members of the Rogers Fire Department who are specially trained for aircraft emergencies. The organization shall be formally comprised of 15 paid members.

A member of the Training Division will serve as an administrative liaison to the ARFF team for training and operational matters.

The organizational chart for the team:



The ARFF team is required to have quarterly training sessions as defined within the Annual Training Plan as well as within Standard Operating Procedure 653, ARFF Team Annual Training Plan. The ARFF team is required to maintain a constant state of readiness and knowledge about the workings of the Rogers Municipal Airport and the associated aircraft that are based at the facility. A member may only miss one meeting each year due to extenuating circumstances. Approval for absences requires the pre-notification of the ARFF Coordinator as well as the DFC-SOT.

Membership

All members of the ARFF team shall be selected by Command Staff and the ARFF coordinator. This process shall be developed by the DFC-SOT and include a formal application. To be eligible for ARFF team membership, a firefighter must complete FAA accredited ARFF training, ARFF Basic Airport Firefighter Certification, ARFF Emergency Vehicle Operations / Driver Operator (when ranked as FEO) , annual training burns as required by the FAA, , be willing to be stationed at Fire Station 3, and complete and record a minimum of two hours of training per month, specific to the ARFF discipline. Membership in the ARFF team can be revoked for any member based on participation, unrelated disciplinary action, or deficiency in skill. To revoke membership requires the approval of Command Staff. If an individual is removed from the ARFF Team or resigns as a member, command staff may still designate his / her station assignment as Fire Station 3 based on experience and knowledge in ARFF Operations.

Operations

Station 3 shall serve as the day-to-day home of the ARFF team. Members assigned to this fire station shall be part of the team whenever possible. It shall be required for at least two ARFF team members to be assigned to Fire Station 3 each shift. Any member working at this fire station as overtime, trade time, or other staffing situation must understand the importance and responsibility of the assignment. It shall be the responsibility of the company officer assigned to Station 3 to ensure skills and equipment are maintained and tested at regular intervals.

Skill Proficiency

Members of the ARFF team shall demonstrate skills in aircraft emergencies through a drill at the airport on an annual basis and through FAA required training. An airport awareness and proficiency exam shall occur annually and be documented in the training folders of each ARFF team member located at the Training Center.