



Rogers Fire Department Standard Operating Procedures

Policy Title:	Fire Inspections		
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PURPOSE

The Rogers Fire Department engages in an aggressive existing building inspections program to promote fire and life safety. This policy defines which types of inspections are primarily conducted by the Risk Reduction Division (RRD) and Field Operations Division (FOD) at what frequency they are conducted.

POLICY

The RRD will apply a hazard classification to each occupancy in the department's records management system. This classification will determine the minimum inspection frequency for the occupancy. This classification will be based on classifications contained within NFPA 1730. The RRD may apply a special classification to any occupancy determined to need inspection at more frequent intervals. Such determinations and frequencies will be approved by the Deputy Fire Chief – CRR.

Table 1

Acceptable risk classification and inspection frequency

Occupancy Risk Classification	Inspection Frequency
High	Annually
Moderate	Biennially
Low	Triennially
Special (Critical Infrastructure)	Semiannually

An assessment of risk classification will also account for the occupancy classification as determined by the International Building Code and the International Fire Code. Standard occupancy classifications, associated inspection assignment, and risk classification are summarized in the table below.

Table 2

Occupancy Class, Inspection Assignment, and Risk Class

Occupancy Class	Occupancy Code	Example	Inspection Assignment	Risk Classification
Assembly	A1	Movie Theater	Marshal	High
Assembly	A2	Restaurant	Marshal	High
Assembly	A3	Church	Inspector	Moderate
Assembly	A4	Indoor Sports	Company	Low
Assembly	A5	Stadium	Company	Low
Business	B	Bank	Company	Low
Educational	E	K-12 School	Marshal	Special
Factory	F1	Dry cleaner	Marshal	High
Factory	F2	Ice factory	Inspector	Moderate
High-hazard	H1	Contain explosives	Marshal	Special
High-hazard	H2	Contain explosives not in H1	Marshal	High
High-hazard	H3	Contain combustible liquids	Marshal	High
High-hazard	H4	Contain toxins	Marshal	High
High-hazard	H5	Contain hazardous production materials	Marshal	High
Institutional	I1	Assisted living	Marshal	High
Institutional	I2	Hospital / Nursing	Marshal	High
Institutional	I3	Jail / Detention	Marshal	High
Institutional	I4	Day care	Marshal	High
Mercantile	M	Department store / Gas station	Company	Moderate
Residential	R1	Hotel / Motel	Marshal	High
Residential	R2	Apartment	Inspector	Moderate
Residential	R3	≤ 2 Dwelling units	Company	Low
Residential	R4	Group home ≤16 people	Company	Low
Storage	S1	Self-serve storage	Inspector	Moderate
Storage	S2	Parking Garage	Company	Low
Miscellaneous	U	Shed	Inspector	Low