



Rogers Fire Department Standard Operating Procedures

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| Policy Title: | Patient Property | | |
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| Approved By: | Tom Jenkins | Last Updated: | October 2011 |
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PURPOSE

The purpose of this policy is to ensure all members of the Rogers Fire Department are familiar with best practices in dealing with patient property.

POLICY

Handling of a patient's personal property is discouraged. It is understood, however, that sometimes it may be necessary for RFD personnel to handle personal property of an unconscious patient or a patient suffering from altered mental status. Handling of patient property could be done to help determine a patient's identity or pertinent medical information.

When it is necessary to handle personal property (purses, wallets, etc), it should be done in the presence of a witness. If possible, a witness from outside the RFD is preferred. All removed personal property and valuables should be secured in a safe location and given to hospital staff upon arrival. The handling of personal property should be documented in the applicable incident report.

All calls regarding valuables and personal property from patients should be referred to the Citywide Tour Commander for investigation.