



Rogers Fire Department Standard Operating Procedures

Policy Title:	Emergency Callback		
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Approved By:	Tom Jenkins	Last Updated:	August 2020
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PURPOSE

The purpose of this policy is to provide guidance for the emergency callback of off-duty members of the Rogers Fire Department.

POLICY

All off-duty members are subject to recall in the event of a major fire or other emergency, and any member failing to promptly respond to such call without a valid reason will be subject to disciplinary action. When off-duty members are called back for emergency duty, they will report to their assigned station, gather their gear, and await further instruction. If members are requested to respond to the scene, they must report to and sign in at the incident staging area.

All members of the department will maintain a telephone line for contact. It will be the responsibility of each member to keep their supervisor and fire headquarters informed of their contact number.

In the event of a 4th alarm fire or equivalent emergency resulting in the emergency callback of off-duty members, it is the responsibility of off-duty Battalion Chiefs and Captains, once notified, to notify their assigned members. Additionally, Chief Officers may initiative an “emergency recall” signal from the CrewSense app used for scheduling.