



DEPT. OF COMMUNITY DEVELOPMENT
 ENGINEERING DIVISION
 301 W. CHESTNUT
 PHONE: (479) 621-1186
 FAX: (479) 986-6896

<u>OFFICE USE ONLY</u>	
Permit #:	_____
Approval Date:	_____
Inspector:	_____
Deposit: Surety Bond / Check	_____
Returned / Forfeited	_____
Revised: 01/2022	

STREET/CURB CUT PERMIT APPLICATION

Sec. 14-514

Applicant Information

Applicant: _____
 Company: _____
 Address: _____
 Phone Number: _____ E-mail: _____

Project Information

On-Site Contact: _____
 Phone Number: _____ E-mail: _____

Facility: Street / Alley / Right of Way/ Trail / Sidewalk / Curb & Gutter / Driveway / Other:

Work: Cut / Break / Other: _____

Material: Concrete / Asphalt / Brick / Grass/ Other:

Start Date: _____ End Date: _____

Location*: _____

Purpose: _____ Total number of cuts on this permit: _____

Facility Closure**: Yes / No If yes, please specify _____

Utility Company or Affiliation associated to this request:

- * **Attach a map or construction plans with each location highlighted or listed.**
- ** **Provide a detour route with a maintenance of traffic plan for a full facility closure.**
- *** **You are required to have signage, barricades and flagmen on site to manage traffic while they're cutting the street. If they need guidelines on how to do this, please refer them to the current edition of the Manual on Uniform Traffic Control Devices - it is available online for free.**

STREET/CURB CUT PERMIT APPLICATION

1. Hereafter it shall be unlawful for any person to bore or break the surface of any street or alley in the City for the purposes of installing service or utility lines or for any other purpose except in the case of an emergency, until a permit for such breaking has been issued by the Department of Community Development. (Sec. 14-513) Work within the City street, alley or other facility shall commence only after the application process is completed and approved with the City of Rogers Department of Community Development, located at City Hall, 301 W. Chestnut, during normal working hours from 8:00am to 5:00pm, Monday through Friday, Ph. (479) 621-1186.
2. Any person breaking or damaging any cables, pipes, or lines of the City shall be liable for the cost of repairing the break. (Sec. 14-512) The Applicant is responsible for utility locates per the Underground Facilities Damage Prevention Act.
Call Arkansas One Call: 811 or 1-800-482-8998.
3. A person who is required by the provisions of this division to obtain a permit shall pay to the City a **\$500.00 deposit for a curb cut or a \$5,000.00 deposit for a street cut. The deposit shall be in the form of a check or bond.** The bond shall be executed by a surety company authorized to transact business in the state. (Sec. 14-519) The following deposit schedule shall apply:
 - a. **Driveway, Curb, Sidewalk, Trail, Right of Way: \$500.00**
 - b. **Street and Alley: \$5,000.00**
4. Any person making any cut in any pavement, curbing, or sidewalk or repairing or constructing any pavement, sewers, public utility lines or other works, or making any excavation in, upon, under, or adjoining a street, alley, sidewalk or other public ground, whether paved or unpaved, shall at all times while such work is being done, comply with the provisions of the Manual on Uniform Traffic Control Devices (MUTCD), latest edition. (Sec. 14-516)
5. **Street closure requests** for construction work must be submitted for approval to the City of Rogers Department of Community Development by 5:00 p.m. **five (5) business days prior to the proposed start of work** and must be accompanied by a copy of written plans for the construction project. (Sec. 52-4(c)) Emergency street closures after normal business hours must immediately notify Police Dispatch at (479) 621-1172.
6. Prior to digging or construction of any trench deeper than four feet and seven-eighths inches (4' 7/8") within the corporate boundaries of the city, a person or other entity must first obtain a **trench permit from the Rogers Fire Department.** (Sec. 14-2) Link: www.rogersar.gov/FormCenter. Trenches shall comply with OSHA excavation standards. All cuts must be visibly marked and must be saw-cut on all sides to insure a smooth straight vertical edge before any excavation begins. Concrete repair shall extend to the nearest existing joint unless approved by the City. All cuts shall be inspected prior to excavation.
7. Immediately upon the completion of any job, the **backfilling** of cuts made into the earth beneath any street, alley, sidewalk, street or alley crossing, or other public ground under permit from the Department of Community Development shall be made up to the original street surface in layers of **Class 7 base.** (Sec. 14-517(4)a) Density testing for required compaction may be required. Permanent pavement repair for streets and alleys shall be in accordance with Rogers Water Utilities (RWU) Water Details WD-1: Details 15 and 16, latest revision, matching the existing pavement material. **Pavement repairs must be inspected by the City Inspector prior to and after placement of pavement material.**
8. Permanent repair for trails, sidewalks, driveways, and curb and gutter shall be in accordance with the City of Rogers Standard Specifications for Street and Drainage Construction, latest edition and Standard Construction Details, latest revision. (Ch.14, Article VIII) **Repairs must be inspected by the City Inspector prior to and after placement of pavement material.**
9. The applicant agrees and understands that work covered by a permit issued as a result of this application is subject to Federal and State laws and City Ordinances prescribed by the City of Rogers and the provisions herein. Failure to make prompt repairs, maintain cuts, or remove debris covered by the City's Ordinances or to comply with the issued permit will result in forfeiture of the check or bond. The permit is valid for the specific break, cut listed and is good for seven (7) days. The City must be notified before the work begins and ends, any anticipated delays or extensions, and within 24 hours of any emergency cuts or excavation not authorized by the issued permit. (Sec. 14-518(a)(5))

Applicant's Signature

Date

Community Development Director or Designee

Date