

The Airport Commission met in regular session Monday, September 14, 2020, at 4:02 p.m. via virtual Zoom Meeting.

The meeting was called to order by Chairman Hobbs.

Members Present via Zoom:

Ray Hobbs, Bob Crafton, Gary Jackson, Clyde Tempel, Jerry Vest, and Mark Fryauf. Roger Bullock was absent.

Others Present:

David Krutsch, Airport Manager; Jennifer Moore, City Staff; Linda Jennings, Beaver Lake Aviation (BLA); Adam White and Chris Maestri (Garver Engineering)

Other Officials Present:

Jerry Carmichael, City Council Member

Public Forum: There were no comments from anyone in the audience. The Public Forum was declared closed.

Action on Minutes:

Motion by Hobbs, second by Crafton to approve the minutes of August 10, 2020 as submitted.

Voice Vote: Yes-Unanimous. Motion carried.

Financial Report:

Krutsch had distributed the Financial Report for period ending August 31, 2020. Account 48050: Krutsch reported the 1st draw on the AIP 38 grant was received in the amount of \$217K to reimburse front end costs such as design expenses, mostly incurred in 2019. Account 48060: the \$7,157 posted was the State 10% share of the Reconstruct Taxiway- Design Only grant from 2019. Krutsch reported that \$2,125 of the \$2,888 posted to expense Acct #70156: Air Traffic Control Tower Maintenance, was the quarterly contract maintenance charge.

Manager's Report:

AIP 38 project update: Krutsch discussed additional communications with APAC and Black Hills. The gas line relocation is expected to start in the next two weeks. Krutsch informed that the demo of the Original T-Hangar is projected to start Oct. 1, and discussed the revised safety plan being sent to the FAA for approval, noting minimal impact to customers. Krutsch discussed other items under consideration for this fall, including additional utility work and rerouting the storm water drainage from around the pond. These items should help with the timeline next spring. Adam White, with Garver, reported that they will be working on the submittals this fall/winter and other action items as we set up for a speedy construction next spring. The commission discussed the pond and regrading considerations.

Krutsch reported that there was an extended generator run on 8/13 from 10:30 am until after 6:00 pm. The control tower and airfield lighting systems remained operational with no impacts or issues.

Walmart has extended remote office/work from home until January 31, 2021, which will continue to impact vendor traffic.

Krutsch advised that the Rogers Fire Department has secured a donation of a business jet aircraft fuselage from the Arkansas Air Museum at Drake Field. The fuselage will be used as a prop for

training. The prop will be temporarily located on west side in the former staging area from the 2017 RWY project until that area is needed for development.

Krutsch reported that he and Chairman Hobbs have met to review the budget submittal for 2021, noting that due to the continued uncertainty associated with pandemic impacts, some cuts have been made to operating expenses, and all local capital expenses have been deferred. Chairman Hobbs noted that airport equipment is sound, and deferring capital expenditures is acceptable at this time.

Reports from Boards and Standing Committees: None

Old Business: None

New Business:

1. Consideration of Lease Assignment Agreement: T1-E

The owner of the hangar has moved out of state, had been subleasing, and is now selling. Krutsch informed that the Lease Assignment Agreement has been reviewed and approved by legal and executed by both parties.

Motion by Vest, second by Jackson to approve the agreement.

Voice Vote: Yes-Unanimous. Motion carried.

2. Consideration of Sublease Agreement: Executive Hangar 1

Krutsch informed that the Sublease Agreement has been reviewed and approved by legal and executed by both parties.

Motion by Temple second by Vest to approve the agreement.

Voice Vote: Yes-Unanimous. Motion carried. Ray Hobbs abstained.

**3. Appointing Commissioner to serve on building/hangar maintenance committee;
Discussion of roof repairs.**

Krutsch reported that as discussed previously, roof repairs are needed to seal leaks on vacant hangars and that he has asked Commissioner Jackson to assist with the review of repair options. Krutsch informed that the metal is in fair to good condition and does not need to be replaced. Krutsch discussed two potential options 1) a two part coating –has an 18-20 year warranty or 2) TPO (fabric). Commissioner Jackson stated that we have been proponents of TPO, but we have not seen it used with the metal, and he is investigating the coating option, noting the need to ensure proper contractor bonding and licensing. Krutsch discussed the leasing plans, noting that the project will have the hangar area closed for 120 days next spring.

Motion by Temple second by Vest to authorize Commissioner Jackson to work with staff to determine the most cost effective and best approach on roof repairs.

Voice Vote: Yes-Unanimous. Motion carried.

Meeting adjourned at 4:31 p.m.