

The Airport Commission met in regular session Monday, July 13 2020, at 4:06 p.m. via virtual Zoom Meeting.

The Session began with Jessica Rush, City Clerk-Treasurer, administering of the Oaths of Office for Commissioners Clyde Temple, Gary Jackson, and Mark Fryauf.

The meeting was called to order by Chairman Hobbs.

Members Present via Zoom:

Ray Hobbs, Bob Crafton, Gary Jackson, Clyde Tempel, Mark Fryauf, and Roger Bullock. Jerry Vest was absent.

Others Present:

David Krutsch, Airport Manager; Jennifer Moore, City Staff; Linda Jennings, Beaver Lake Aviation (BLA); Adam White (Garver Engineering)

Other Officials Present:

Jerry Carmichael, City Council Member

Public Forum: There were no comments from anyone in the audience. The Public Forum was declared closed.

Action on Minutes:

Motion by Fryauf, second by Bullock to approve the minutes of June 8, 2020 as submitted.

Voice Vote: Yes-Unanimous. Motion carried.

Financial Report:

Krutsch had distributed the Financial Report for period ending June 30, 2020 and provided a brief update on flowage fees, noting a positive trend from May to June's activity, and again from June to July. Krutsch provided an update on expense account 70156, Air Traffic Control Tower Maintenance, noting \$3,226 for the annual elevator maintenance contract. Krutsch informed the Commission of an expense for replacement of a 2003 A/C unit in the amount of \$4,250 + tax that will be reflected in the July financials. Also discussed was Customs expense account 70745, which shows an annual IT payment and quarterly charge.

Krutsch advised that the CBP is implementing "full cost recovery" effective immediately. This will result in an increase of \$45,000-\$50,000 annually. Users and tenants have agreed to the increase for the next few months. This will likely result in a budget amendment. Krutsch said in the next three months we will be working with tenants to evaluate the program.

Manager's Report:

Krutsch reported the manufacturer sent a technician to resolve ongoing issues with the PAPI systems, and an estimated 65-70% of internal components have been replaced.

Krutsch provided an update regarding coordination with BLA and Cox for installation of a new fiber optic cable from HWY 62 to BLA.

Reports from Boards and Standing Committees: None

Old Business: None

New Business:

- 1) Authorizing staff to complete and submit utility easements for City Council consideration: AIP 38 Construct Taxilane; Reconstruct Taxiway (Phase II-construction)**
Krutsch requested authorization to submit utility easements to City Council needed for the high

pressure gas line relocation, as well as for installing electrical conduit for service extensions. Motion to authorize the submission of the utility easements to the Rogers City Council for final approval.

Roll Call: Unanimous – Yes. Motion carried.

2) Consideration of Lease Amendment, correction of scrivener’s error: T1-E

Krutsch reported the need to correct a scrivener’s error contained in the lease agreement, and that city legal staff and the tenant have both approved the requested amendment.

Motion by Tempel, second by Bullock to approve the correction.

Voice Vote: Yes-Unanimous. Motion carried.

Other Business:

Chairman Hobbs asked Krutsch to provide an update on the hangar reversions. Krutsch noted that servicing of the door systems and clean-up has been taking place, as well as roof repair assessments. Krutsch will advise on the roof repair assessments as information becomes available.

Krutsch reported that full funding for the AIP 38 project has been secured. \$3.4 million dollars will be provided by the FAA, and the 10% City matching share will be funded with CARES Act funds. A State grant in the amount of \$250,000 will be used to help fund the FAA ineligible items. Adam White, with Garver, also reported that a \$95,000 project cost reduction was realized by rerouting a water line, reducing the contingency for compaction losses in the regrading, and a reduction in electric relocation costs.

Meeting adjourned at 4:34 p.m.