

The Airport Commission met in regular session Monday, May 11, 2020, at 4:00 p.m. via virtual Zoom Meeting. The meeting was called to order by Chairman Hobbs.

**Members Present via Zoom:**

Ray Hobbs, Gary Jackson, Jerry Vest, Clyde Tempel, Mark Fryauf, and Roger Bullock. Bob Crafton was absent.

**Others Present:**

David Krutsch, Airport Manager; Jennifer Moore, City Staff; Linda Jennings, Beaver Lake Aviation (BLA); Dan Williams, Walmart Aviation; Adam White and Chris Maestri, Garver Engineering

**Other Officials Present:**

Jerry Carmichael, City Council Member

**Public Forum:** There were no comments from anyone in the audience. The Public Forum was declared closed.

**Action on Minutes:**

Motion by Fryauf, second by Temple to approve the minutes of April 13, 2020 as submitted.

**Voice Vote: Yes-Unanimous. Motion carried.**

**Financial Report:**

Krutsch had distributed the Financial Report for period ending April 30, 2020. Krutsch discussed financial impacts due to COVID-19, including the impact on fuel flowage fee revenue. The \$157,000 CARES Act funding will help offset lost revenue during this time.

**Manager's Report: None**

**Reports from Boards and Standing Committees: None**

**Old Business: None**

**New Business:**

**1) Consideration of Amendment to Sublease Agreement; T1-E (correction of scrivener's error)**

Krutsch referenced the Sublease Agreement for T1-E that was approved 10/28/19. It contains an initial 6 month term, with 3 optional 6 month extension periods. There was an error with the dates corresponding to the six month extension options. The amendment will simply correct the discrepancy.

Motion by Tempel, second by Bullock to approve the Sublease Agreement Amendment

**Roll Call: Unanimous – Yes. Motion carried.**

**2) Consideration of bid results; AIP 38 Construct Taxilane; Reconstruct Taxiway (Phase II – construction)**

Krutsch discussed the bid results, and noted that APAC Central, Inc. is the apparent low bidder for both bid schedules. Krutsch informed that once the bid review is completed, the FAA submittal will be packaged and there will be discussion of additional funding needed to complete the full project. Krutsch reminded the Commission that all FY2020 AIP grants will be issued at 100% federal share from the CARES Act supplement. We will still need to fund the AIP ineligible items including utility extensions. The estimated local share, including our 20% match for the associated ADA grant from 2019, will be around \$138,000, a significant improvement from the original \$250-\$300K estimate. . Krutch advised that the motion should reflect that the acceptance of bids and contract award is subject

to and contingent upon the receipt of FAA grant funding, with the awarded schedule predicated on the amount of FAA grant funding received, and further subject to FAA and City Council review and approval.

Motion by Jackson, second by Vest to accept the bids and award the contract to the lowest responsible bidder, APAC Central, Inc., subject to and contingent upon the receipt of FAA grant funding, with the awarded schedule predicated on the amount of FAA grant funding received, and further subject to FAA and City Council review and approval.

**Roll Call: Unanimous – Yes. Motion carried.**

**3) Authorizing Construction Phase Services contract amendment with Garver, LLC; AIP 38 Construct Taxilane; Reconstruct Taxiway (Phase II – construction)**

Krutsch explained that the negotiations, which the Commission authorized staff and Commissioner Jackson to review and negotiate the Construction Phase Services (CPS) agreement for the FAA AIP portion of the project at the April meeting, have been completed and the contract amendment has been submitted to FAA for review. The total for Schedule I is \$235,300; Schedule II is \$282,000. Krutch advised that the motion should reflect this amendment is subject to and contingent upon the receipt of FAA grant funding, with the awarded schedule predicated on the amount of FAA grant funding received, and further subject to FAA and City Council review and approval.

Motion by Tempel, second by Bullock to approve the contract amendment with Garver, LLC, subject to and contingent upon the receipt of FAA grant funding, with the awarded schedule predicated on the amount of FAA grant funding received, and further subject to FAA and City Council review and approval.

**Roll Call: Unanimous – Yes. Motion carried.**

**4) Authorizing Construction Phase Services contract amendment with Garver, LLC; ADA**

Krutsch explained the CPS contract amendment with Garver for the ADA portion of the project. The contract amendment was approved in 2019 and subsequently rescinded/repealed after the bids came in high and the project was deferred. With the added efficiency of the combined project, the cost was reduced to \$13,600. Krutch advised that the motion should reflect this amendment is subject to and contingent upon the receipt of FAA grant funding for the associated project and further subject to FAA and City Council review and approval.

Motion by Jackson, second by Temple to approve the contract amendment with Garver, LLC, subject to and contingent upon the receipt of FAA grant funding for the associated project and further subject to FAA and City Council review and approval.

**Roll Call: Unanimous – Yes. Motion carried.**

**5) Krutsch advised that we were not able to finalize the direct electric and gas line relocation contracts with Black Hills and SWEPCO in time for the May agenda. We have received cost estimates from the utilities for use in analyzing the project budget.**

**COMING EVENTS:** City offices will be closed Monday, May 25, 2020 in observance of Memorial Day

Meeting adjourned at 4:00 p.m.