

The Airport Commission met in regular session Monday, March 9, 2020, at 4:00 p.m. The meeting was called to order by Chairman Hobbs.

Members Present:

Ray Hobbs, Bob Crafton, Gary Jackson, Clyde Tempel, and Mark Fryauf. Jerry Vest and Roger Bullock were absent.

Others Present:

David Krutsch, Airport Manager; Jennifer Moore, City Staff; Linda Jennings, Beaver Lake Aviation (BLA); Adam White and Chris Maestri, Garver Engineering

Other Officials Present:

Public Forum: There were no comments from anyone in the audience. The Public Forum was declared closed.

Action on Minutes:

Motion by Temple, second by Crafton to approve the minutes of January 13, 2020 as submitted.

Voice Vote: Yes-Unanimous. Motion carried.

Motion by Temple, second by Jackson to approve the minutes of February 19, 2020 Study Session as submitted.

Voice Vote: Yes-Unanimous. Motion carried.

Financial Report:

Krutsch presented the Financial Report for period ending February 29, 2020. Krutsch discussed the following:

- Flowage Fees: were up 20.2% for the month; 5.3% YTD. As previously discussed, the timing of deliveries versus sales can impact the numbers.
- Expense Acct 70160- Equipment Maintenance: \$1,063 of the total was for spare parts inventory for the runway deice trailer and sprayer
- Capital Expense Acct# 80100: \$12,665 posted in February reflected the purchase of the budgeted replacement zero turn mower.
- Year-end carryovers discussed in the previous meeting will be before City Council on 3/10/20 and will be reflected in the March financials.

Manager's Report:

- Krutsch reported the new service provider for the control tower is now under contract. Initial inspection is expected in the next few weeks. Krutsch reviewed the various services under contract, including quarterly maintenance on weather instruments, radio equipment, etc. Krutsch stated the annual inspection required by the FAA is currently being coordinated. Krutsch discussed the age of the original equipment and estimated that, in the future, replenishment cost will be between \$150,000 – \$200,000.
- Krutsch informed the Commission that on Friday, March 6, there was a glitch with the RWY 2 PAPI system. This resulted in a shut-down of all four boxes after a breaker tripped. It was reset and there are no obvious issues. Currently they are stable. They are still under a 5 year warranty which started in 2017.
- Krutsch provided a handout regarding hangar lease rates and discussed the process of determining any rate adjustments. Examples of rates for nearby spaces were provided. Krutsch discussed issues associated with maintenance. The Commission authorized David to begin negotiations with regular updates to the Commission.
- Krutsch introduced Adam White with Garver, who gave an update on the progress of the Construct Taxiway project design. A presentation and handout was provided outlining the possible ineligible items

that would need to be considered for various other funding mechanisms. The ineligible items included utilities that may not be eligible for grant funding. The extensions are needed for the future development, and it would be advantageous and more cost effective to put in the infrastructure at this time. White discussed preliminary options for the ineligible items and what could be delayed or deferred. White also discussed the cut and fill balance and grading options relating to the project and informed that the geotechnical testing is currently being completed. Krutsch added information on the finish floor elevations and grade requirements and priorities related to the future development. The bid strategy was discussed including potential savings that could be realized by combining both the north and south sides of the taxiway projects. Plans will be submitted to the FAA by the end of the month, and bid advertisements are expected in late April, with bid opening in May.

- Krutsch congratulated and thanked Linda Jennings and the BLA Team for their hard work and excellent job during the vendor summit. During the event, the new Taxilane-Apron was used extensively. BLA went above and beyond, including deicing numerous aircraft.
- There was very brief discussion regarding the coronavirus. Linda Jennings reported that BLA has ongoing protocols in place for hand sanitizing, disinfection, and cleaning.

Reports from Boards and Standing Committees: None

Old Business: None

New Business: None

Coming Events:

AOPA Air Safety Institute Safety Seminar will be held Thursday, March 12, at 7:00 PM, in the BLA conference room.

Motion by Jackson, second by Hobbs to adjourn. Voice Vote: Yes-Unanimous. **Motion carried.**

Meeting adjourned at 5:03 p.m.