

A Notice Letter must be provided to adjoining property owners  
at least 15 days prior to the Transportation Committee Hearing.  
A copy of the Notice must also be provided at the Transportation Committee  
Hearing.

*Sample Notice Letters to adjoining property owners*

October 15, 2015

*Delivery method: Hand Delivery*

Property Owner/Resident  
201 3rd Street  
Rogers, AR 72756

The Save the Plant Organization is requesting closure of the Cherry Street Parking Lot, located at the corner of 3rd Street and Cherry Street for a one day event on December 5, 2015 from 8:00 a.m. to 7:00 p.m.

The City of Rogers Transportation Committee hearing has been scheduled for November 3, 2015 at 5:30 p.m., at the City Council Chambers, Rogers City Hall. At which time, the Transportation Committee of the Rogers City Council will consider this request. The public may attend this hearing and present any considerations or concerns regarding the closure request.

Sincerely,

John Smith, President  
Save the Planet Organization

October 15, 2015

*Delivery method: US Regular Mail*

Property Owner/Resident  
201 W. Walnut St  
Rogers, AR 72756

The Save the Plant Organization is requesting closure of W. Walnut Street between 3rd Street and 8th Street for a two day street fair on December 5, 2015 and December 6, 2015 from 8:00 a.m. to 7:00 p.m. each day.

The City of Rogers Transportation Committee hearing has been scheduled for November 3, 2015 at 5:30 p.m., at the City Council Chambers, Rogers City Hall. At which time, the Transportation Committee of the Rogers City Council will consider this request. The public may attend this hearing and present any considerations or concerns regarding the closure request.

Sincerely,

John Smith, President  
Save the Planet Organization