



## Rogers Fire Department Standard Operating Procedures

<b>Policy Title:</b>	Special Operations Team Organization		
<b>Policy Number:</b>	601	<b>Volume:</b>	Special Operations
<b>Approved By:</b>	Tom Jenkins	<b>Last Updated:</b>	January 2017
<b>CFAI Reference:</b>	5E.4, 5E.5, 5E.7, 5F.4, 5F.5, 5F.7	<b>CAAS Reference:</b>	N/A
<b>Revision Summary:</b>	Created – April 2011 Formatted – May 2012 Revised – October 2012 (Team Size, Regional Hazmat) Revised – January 2014 Revised – January 2017 (Team Organization)		

### PURPOSE

The purpose of this policy is to identify the organizational structure of the Rogers Fire Department's Special Operations Team (SOT).

### POLICY

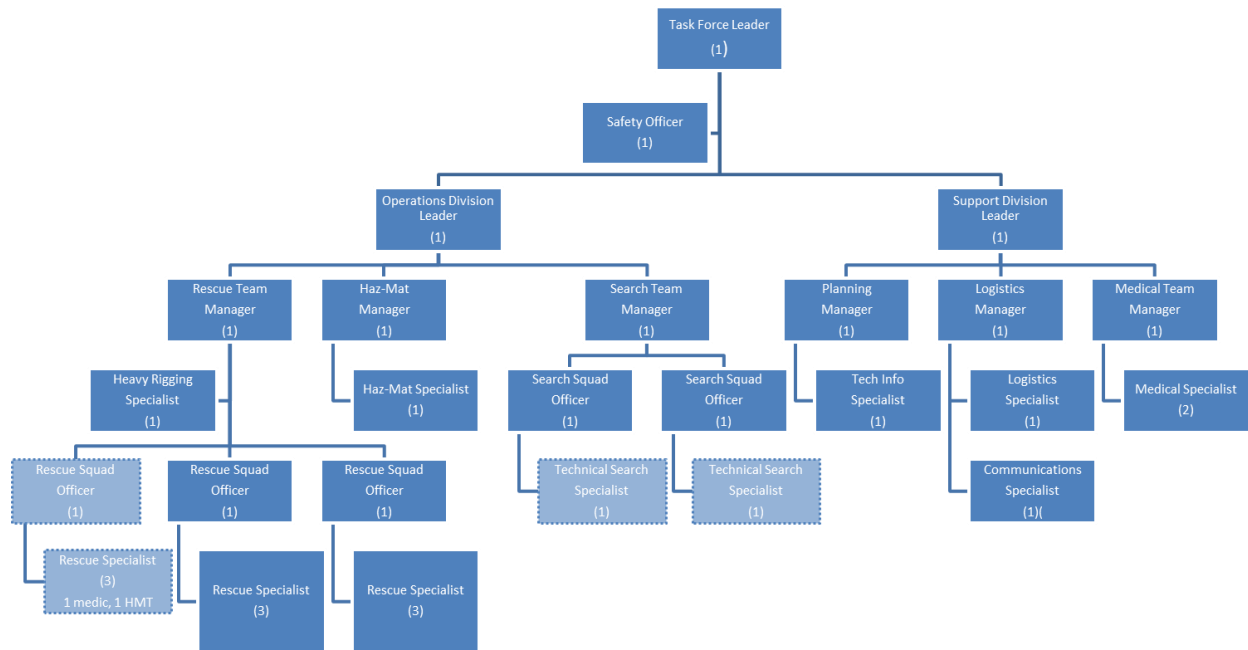
The SOT is comprised of members of the Rogers Fire Department who are trained for response to emergencies requiring specialized knowledge and skills to manage hazardous materials and technical rescue events. The SOT organization shall be formally comprised of up to 32 paid members. It is the mission of the SOT to have all members of the SOT trained to the technician level in rescue and hazardous materials disciplines. Additionally, members of the team will be expected to specialize in disciplines within the SOT and serve as subject matter experts in those respective subjects.

The SOT will fall under the direct supervision of the Deputy Chief of Special Operations and Training (DFC-SOT). The DFC-SOT will oversee all team organizations, training, and operations for the SOT to ensure that they are meeting the requirements and response capabilities of the department.

The on-duty Rescue Company Captain is responsible for daily operations of the team. The Training Captain – SOT is responsible for documenting all training and certifications to ensure that all members meet the attendance and training requirements established for SOT membership. This individual must coordinate with the DFC-SOT and the Rescue Company Captains to ensure that the SOT is consistently and effectively planning and implementing short, medium, and long term strategic and tactical goals that are consistent with the needs of the department, as well as the city of Rogers.

The SOT shall be required to adopt published and regular meetings which shall be scheduled as part of the SOT-ATP. Members of the team will receive an hourly professional pay incentive for their expertise. Attendance requirements for team members are detailed in Standard Operating Procedure (SOP) 605 Special Operations Team Membership. Extenuating circumstances for absences shall require the approval of the DFC-SOT.

**SOT Organization Chart:**



**Membership**

All members of the SOT shall be selected by the process outlined in SOP 605. Membership can be revoked for any member based on participation, unrelated disciplinary action, or deficiency in skill. Command Staff approval is required for membership revocation.

**Operations**

It shall be required that the Rescue 5 Company Officer and Ladder 5 Company Officer, and their respective crews are Special Operations Qualified. Any member working on these companies as overtime, trade time, or otherwise, must be qualified and understand the importance of, and responsibilities associated with, this assignment. The Rescue Company Officer will be responsible for SOT equipment and operational preparedness on their shift.

## **Skill Proficiency**

SOT members are required, at least annually, to demonstrate skill proficiency in hazardous materials and rescue disciplines. Proficiency evaluations are detailed in SOP 620.