



# STANDARD OPERATING PROCEDURE

**Title: Emergency Warning System Activation**  
**Number: 101**                      **Version: 1.1**  
**Effective Date: 3/01/2010**  
**Last Reviewed: 3/01/2010**

**Page 1 of 2**

**PURPOSE:** To establish procedures for activating the City of Rogers Emergency Warning System.

**GENERAL INFORMATION:** Currently there are 20 warning sirens located throughout the City. Emergency Alert Monitors are located at critical infrastructure such as schools and hospitals serving as a means to alert specific at risk populations. Both sirens and emergency alert monitors are activated through the City's radio system. The system is the primary means to alert citizens of an emergency situation.

**ACTIVATION CRITERIA:** The system can be activated for one of the following conditions:

### **Warning Sirens and Emergency Alert Monitors**

- Tornadoic conditions are impacting or expected to impact the City's Zone of Protection.
- Law enforcement, fire service, or a trained weather spotter reports a tornado in the City, or in a neighboring jurisdiction that has the potential to affect the City.
- National or State emergency at the direction of the President or Governor.
- Other emergency situations as deemed necessary by the Emergency Management Coordinator or designee.

### **Emergency Alert Monitors**

- Severe Thunderstorm Warning impacting the City's Zone of Protection.
- Other emergency situations as deemed necessary by the Emergency Management Coordinator or designee.

**AUTHORIZATION:** Obtain authorization from one of the positions identified below for any condition requiring warning siren activation. (Priority as listed)

- Emergency Management Coordinator
- Mayor
- Fire Chief
- Police Chief

**NOTIFICATION:** If time allows before the sirens are sounded the following notifications need to go out in the priority listed. Otherwise notify the list immediately after sirens are sounded.

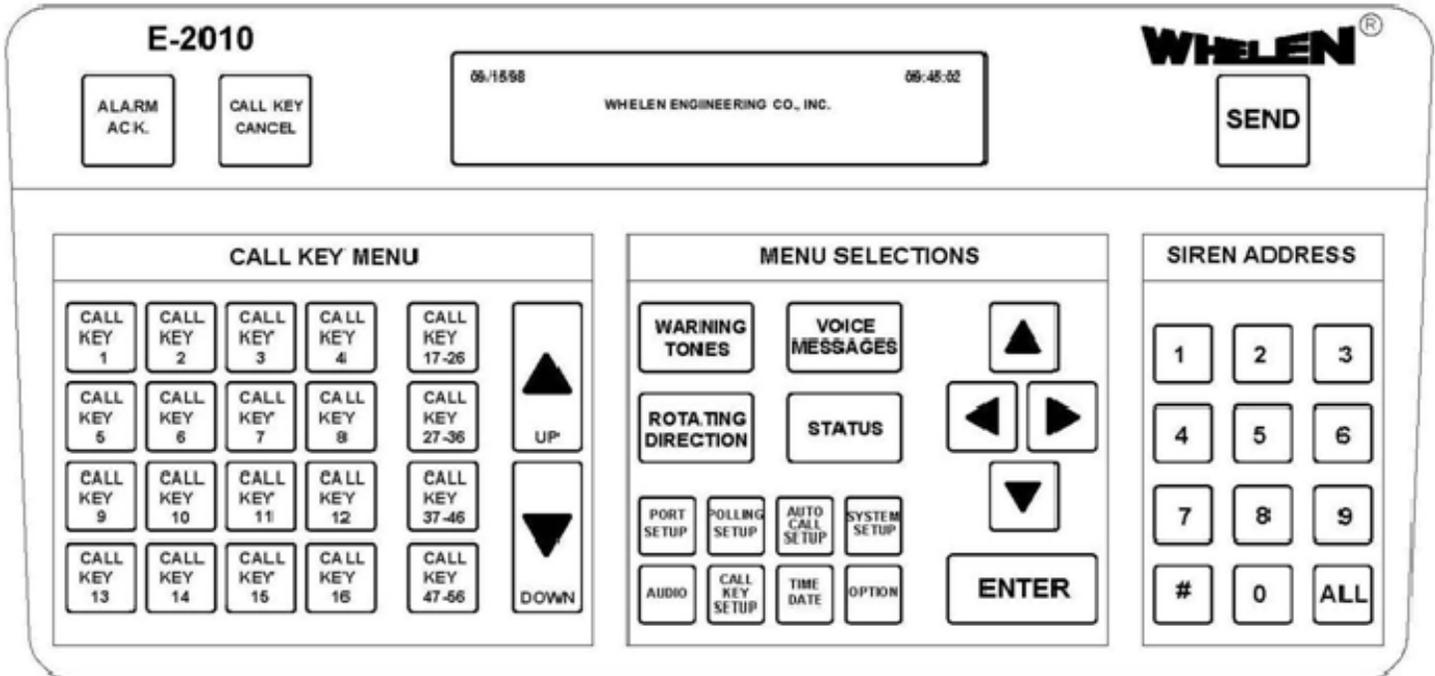
1. Emergency Management Coordinator
2. Mayor
3. Fire Chief
4. Police Chief
5. Announcement on City Radio System
6. County Warning Point (CENCOM)



# STANDARD OPERATING PROCEDURE

Title: Emergency Warning System Activation  
Number: 101                      Version: 1.1  
Effective Date: 3/01/2010  
Last Reviewed: 3/01/2010

## EMERGENCY WARNING SYSTEM ACTIVATION PROCEDURES



### TORNADO WARNING

Activation: Outdoor Sirens and Emergency Alert Monitors

Call Key: 1

- Instructions:
1. Depress "CALL KEY 1"
  2. Verify message in display window
  3. Depress "SEND"

### SEVERE THUNDERSTORM WARNING

Activation: Emergency Alert Monitors

Call Key: 2

- Instructions:
1. Depress "CALL KEY 2"
  2. Verify message in display window
  3. Depress "SEND"

### CANCELLATION

Cancels call key in the event the wrong key is selected.

Call Key: 7

- Instructions:
1. Depress "CALL KEY 7"
  2. Verify message in display window
  3. Depress "SEND"