

The Airport Commission met in regular session Monday, January 13, 2020, at 4:00 p.m. The meeting was called to order by Chairman Hobbs.

Members Present:

Ray Hobbs, Gary Jackson, Clyde Tempel, and Roger Bullock. Bob Crafton, Jerry Vest, and Mark Fryauf were absent.

Others Present:

David Krutsch, Airport Manager; Jennifer Moore, City Staff; Linda Jennings, Beaver Lake Aviation (BLA)

Other Officials Present:

Mark Kruger, City Council Member; Jerry Carmichael, City Council Member

Public Forum: There were no comments from anyone in the audience. The Public Forum was declared closed.

Action on Minutes:

Motion by Jackson, second by Tempel to approve the minutes of December 9, 2019 as submitted.

Voice Vote: Yes-Unanimous. Motion carried.

Financial Report:

Krutsch presented the Year End Financial Report for period ending December 31, 2019. Krutsch discussed the following account:

- Grant Revenue account #48060- the State matching share of AIP 36 project in the amount of \$201,906 has been received which closes out the project.
- Expense Acct #70100 – \$2,238 of the total posted was to replenish runway and taxiway light bulbs, purchase sign power supplies / LED conversion kits.
- Expense Acct #70155- December expenses primarily reflected the progress payments for repainting and refurbishment of the static display aircraft.
- Expense Account #70156 Air Traffic Control Tower Maintenance- included a PTAC and parts for the elevator door operating system discussed at previous meetings.
- Expense Account #70160 Equipment Maintenance- included \$2,541 for the generator repair which is out of warranty; however, \$500 in savings were negotiated. Other expenses included \$924 for the semiannual PM on the generator and \$499 for a replacement sensor on the solid deicer spreader.
- Capital Expense Acct# 80100- expenses were all related to the new liquid deicer storage tank.
- Acct #80138 Construct Taxiway- the 2020 budget amendment for the design phase contract with Garver is reflected.
- Overall, O&M expenses were 19% under budget for the year.

Manager's Report:

Krutsch reported the following:

- The liquid deicer storage tank was received and installed. The sprayer trailer was delivered. We are expecting a load of 4,400 gallons of liquid deicer on 1/14/20.
- The repainting of the static display aircraft has been completed. We are pleased with the results. The final payment has been made and will be reflected in the January financials. Krutsch thanked Commissioners Jackson and Tempel for their time and efforts.
- 68% of the annual ground lease payments have been received as of 1/10/20.
- Proposals are being received to construct a concrete pad for a future self-serve AVGAS facility. We are working in partnership with BLA. We have identified a site and received FAA clearance.

- The 2020 budget contains one capital purchase for a replacement zero turn radius mower. We are preparing to order off of the State bid.
- Design for the planned AIP 38 project is underway. Garver is working on the geotech, topo survey, storm water study, and gas line relocation. The project is expected to bid in April/May.
- 2nd icing event on Dec. 16, extended freezing drizzle event. One ton of solid deicer was applied. There were no missed operations. Saturday January 11 we had 1/2-3/4" of sleet and snow, "warm weather transition" plan executed very well. Mostly mechanical removal methods, no equipment issues.
- Erosion repairs at north end and additional channel repairs have been completed.
- Krutsch provided an update on clean- up projects including demolition of a dilapidated wood storage building.
- The uniform service contract has been renegotiated for lower cost going forward, with a 3-year initial term and 2-one year extension options.

Commissioner Jackson expressed appreciation to Mayor Hines and the City Council for their support and approval of the liquid deicer sprayer and storage tank. Krutsch thanked Walmart Aviation for their partnership.

Reports from Boards and Standing Committees: None

Old Business: None

New Business:

- 1) Authorizing Staff to negotiate a contract with DBT Transportation Services, LLC for support and maintenance services for Rogers Air Traffic Control Tower Equipment.

Krutsch discussed the need to change service providers. It is expected that expense for these services will increase. We are required to perform inspections/testing, and we have to have a contract in place. As the expense is budgeted and under \$10,000, Commission action is not required; however, the Commissioners present expressed their support for moving forward with the contract.

Coming Events:

City offices will be closed January 20 in observance of Martin Luther King Jr Day

Tempel thanked Beaver Lake Aviation for their continued support.

Motion by Jackson, second by Bullock to adjourn. Voice Vote: Yes-Unanimous. **Motion carried.**

Meeting adjourned at 4:37 p.m.